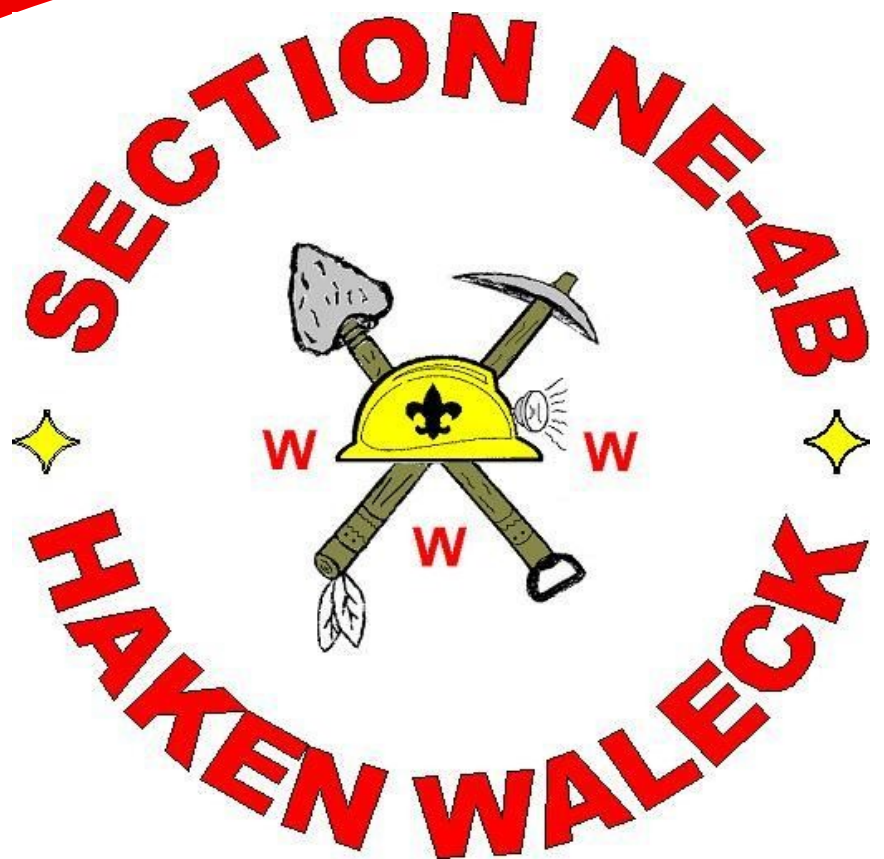


# Section NE-4B 2014-15 Plan Book



**HAKEN WALECK**  
*"TO DIG COAL"*

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# Chiefly Speaking

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Brothers,

It gives me great pleasure to greet you as your chief for the coming year. Conclave went wonderfully, and I would like to take this moment to thank all of those involved with the planning of this event. My thanks go out especially to our gracious host, Allohak Menewi Lodge and their beautiful Camp Twin Echo. If there is one thing that NE-4B does well it is throw one heck of a party!

I have many things that I would like to achieve this coming year as the chief, but I need the section behind me to get it done. First off, Cubclave was a smash hit at Conclave this year, but I would like to see bigger and better things come about for our “Men in Blue” at the wonderful Camp Seven Mountains.

In the last year many plans have been made to bring about a section training initiative where brothers of all positions and ages can attend and learn about the order and what it means to hold a leadership role here. My biggest Goal for the section is to kick-off the inaugural event that will spark a tradition of brotherhood and learning for the section down the road.

To conclude, I would once again like to thank those that have served with me in 2014 as well as those who will help myself and the Council of Chiefs continue the legacy of the Section into the 100th anniversary of the Order!

Yours in brotherhood,

Max Cravener

NE-4B Chief

# Section NE-4B Lodges

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Section NE-4B currently consists of four lodges:

Wagion Lodge #6—Westmoreland/Fayette Council

Allohak Menewi Lodge #57—Laurel Highlands Council

Monaken Lodge #103—Juniata Valley Council

Kuskitannee Lodge #168—Moraine Trails Council

# Last Year Recap

2014-15 SECTION NE-4B PLAN BOOK

Section Chief, Max Cravener

Section Adviser, Craig Spink

Section Vice Chief, Nick Gindele

Section Staff Adviser, Charlie Huse

Section Secretary, Aaron Coffman

Associate Section Advisers, Ken Hager/Neil Morton

During the 2013-2014 term, NE-4B was very well represented.

At the section Business Meeting Max Cravener was elected Section Chief, Nick Gindele Section Vice Chief, and Aaron Coffman Section Secretary.

The 2014 Conclave was held at the beautiful Camp Twin Echo with the theme of Echo the Past to commemorate the national conference that took place there many years ago and to look forward to the 100th year of the OA coming up in 2015.

Special thanks goes out to the host lodge Allohak Menwi for their uninterrupted hospitality for the weekend. This year saw the initiation of planning for Arrow Tour and the Section Training Initiative.

# 2014-2015 Section Leadership

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# National Leadership

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## ***NATIONAL CHIEF***

Nick Dannemiller

## ***NORTHEAST REGION CHIEF***

Kyle Piper

## ***NATIONAL VICE CHIEF***

Taylor Bobrow

## ***NORTHEAST REGION ADVISER***

Mark Chilutti

## ***NATIONAL CHAIRMAIN***

Ray T. Capp

## ***NORTHEAST REGION STAFF ADVISER***

Brian Gray

## **NATIONAL OA COMMITTEE**

### ***COMMUNICATIONS AND TECHNOLOGY***

Craig B. Salazar

### ***NATIONAL EVENTS AND 100TH ANNIVERSARY***

Michael G. Hoffman

### ***COUNCIL RELATIONS***

Edward A. Pease

### ***OUTDOOR ADVENTURES***

Howard E. Kern

### ***DEVELOPMENT***

N. Anthony Steinhardt III

### ***RECOGNITION, AWARDS, HISTORY AND PRESERVATION***

Michael L. Thompson

### ***FINANCIAL OPERATIONS AND STRATEGIC PLANNING***

Glenn T. Ault

### ***REGION AND SECTION OPERATIONS***

Steven D. Bradley

### ***TRAINING***

David W. Garrett

### ***UNIT, CHAPTER, AND LODGE SUPPORT***

Jeffrey Q. Jonassen

### ***MEMBERSHIP AND JOINT BSA PROGRAMS***

Hector A. (Tico) Perez

### ***SPECIAL PROJECTS***

Scott. W. Beckett

# 2014-2015 Section NE-4B Goals

2014-15 SECTION NE-4B PLAN BOOK



- 1.) Successful conclave
  - Bigger contingents from lodges
  - Training schedule by Vice Chief
  - CubClave day activity
  - American Indian Activities
- 2.) Plan and Initiate Section Training Initiative
  - Training Chairman
- 3.) Maintain communication routes
  - Social media chairman
  - Website
- 4.) Assist Lodges in JTE
- 5.) Attain Section JTE
- 6.) Build a section plan book
- 7.) Have a good representation at national events
  - NLS
  - NLATS
  - OA High Adventure
  - NOAC



# History of Section NE-4B

2014-15 SECTION NE-4B PLAN BOOK



The BSA breaks the nation into Regions and the Regions into Areas. The Area Director may decide to form Sections to help administer the functions of the OA Lodges within the Region.

On June 3, 1973, representatives from eight lodges from Area 3-B and Area 3-F met at the Moraine Trails Council office in Butler, PA to form NE-5C. Section NE-5C included the western third of Pennsylvania, from Maryland to New York. The first annual Section Conclave was held on June 7-9, 1974, at Indiana University of Pennsylvania with Nachamawat Lodge #275 as the service lodge.

In 1988, a re-alignment of the Sections in the Northeast Region took place. Section NE-5C became Section NE-5, and two lodges, Monaken #103, and Ho-Nan-Ne-Ho-Ont #165, were assigned to the Section.

In 1993, two Section member lodges, Tanacharison #67 and Kiausatha #57, merged to become the new lodge Enda Lechauhanne #57.

In 1994, a re-alignment of the Sections took place once again. This time, Ahtuhquog Lodge #540, joined the Section bringing the total number of lodges in Section NE-5 to ten.

Then, in early 1997, the Northeast Region re-designated Pennsylvania as Area 4 so the Sections re-aligned again. Section NE-5 became Section NE-4B and lost three lodges: Langundowi #46, Gyantwachia #255, and Ho-Nan-Ne-Ho-Ont #165, bringing the total number of lodges in our Section to seven.

In the 2001-2002 business years, the Council of Chiefs adopted a name and totem for the Section to help unify the seven lodges and give them an identity on the national stage.

Recognizing that coal mining is an industry common to the history of all the lodges in Section NE-4B, the Section name 'Haken-Waleck' was taken from the Lenni Lenape words 'To dig coal'. The Section's totem is a coal miner's helmet covering a crossed pick and spade. The spade has an arrowhead as the head and the handle of the pick has two feathers attached to it. The helmet has a fleur-de-lis centered on its profile and has three W's around it, one on the left, one on the right, and one below it.

# History of Section NE-4B

2014-15 SECTION NE-4B PLAN BOOK

At the 2006 National Order of the Arrow Conference (NOAC) Kuskitannee #168, Ah'Tic #139 and Enda Lechauhanne #57 took the top three places in the nation respectively in the Northern Drum Competition.

In 2008 the Northeast Region, BSA announced yet another re-alignment of its Areas and Sections. Resulting in these changes, Kuskitannee #168 and Ah'Tic #139 were moved from Section NE-4B.

In 2010, Kuskitannee #168 rejoined Section NE-4B.

In 2011, two Section member lodges, Enda Lechauhanne #57, and Nachamawat #275 merged to become the new lodge Allohak Menewi #57.

In 2014, two section member lodges, Ahtuhquog #540 and Allohak Menewi #57, merged retaining the name Allohak Menewi #57

Section NE-4B is home to many of the Northeast Region's strongest and most well represented lodges. With the dedication and spirit of its members, the lodges of NE-4B will continue serving scouting in Southwestern Pennsylvania, West Virginia, and Maryland for years to come.

# The Order of the Arrow

2014-15 SECTION NE-4B PLAN BOOK

## SCOUTING'S NATIONAL HONOR SOCIETY

For more than 90 years, the Order of the Arrow (OA) has recognized Scouts and Scouters who best exemplify the Scout Oath and Law in their daily lives. This recognition provides encouragement for others to live these ideals as well. Arrowmen are known for maintaining camping traditions and spirit, promoting year-round and long term resident camping, and providing cheerful service to others. OA service, activities, adventures, and training for youth and adults are models of quality leadership development and programming that enrich and help to extend Scouting to America's youth.

### **MISSION**

*The mission of the Order of the Arrow is to fulfill its purpose as an integral part of the Boy Scouts of America through positive youth leadership under the guidance of selected capable adults.*

### **PURPOSE**

As Scouting's National Honor Society, our purpose is to:

- *Recognize those who best exemplify the Scout Oath and Law in their daily lives and through that recognition cause others to conduct themselves in a way that warrants similar recognition.*
- *Promote camping, responsible outdoor adventure, and environmental stewardship as essential components of every Scout's experience, in the unit, year-round, and in summer camp.*
- *Develop leaders with the willingness, character, spirit and ability to advance the activities of their units, our Brotherhood, Scouting, and ultimately our nation.*
- *Crystallize the Scout habit of helpfulness into a life purpose of leadership in cheerful service to others.*

# The Order of the Arrow

2014-15 SECTION NE-4B PLAN BOOK

## **HISTORY**

The Order of the Arrow was founded by Dr. E. Urner Goodman and Carroll A. Edson in 1915 at the Treasure Island Camp of the Philadelphia Council, Boy Scouts of America. It became an official program experiment in 1922 and was approved as part of the Scouting program in 1934. In 1948 the OA, recognized as the BSA's national brotherhood of honor campers, became an official part of the Boy Scouts of America. In 1998, the Order of the Arrow became recognized as Scouting's National Honor Society when it expanded its reach beyond camping to include broader service to Scouting and the community.

## **LODGES**

An OA lodge helps the local Boy Scout council provide a quality Scouting program through recognition of Scouting spirit and performance, development of youth leadership and service, promotion of Scout camping and outdoor programs, and enhancement of membership tenure. Every Boy Scout council is encouraged to have an Order of the Arrow lodge. Each lodge operates under a charter granted by the National Council, BSA, and must apply annually for its renewal. The Boy Scouts of America will grant a charter to only one lodge per council.

## **SECTIONS**

An Order of the Arrow section consists of lodges within a geographic area of the region. Once every year, representatives of lodges in the section come together for a conclave to share in fellowship, skills, and training. In addition, the section creates a monitoring/mentoring relationship with its lodges, provides leadership development opportunities, fosters understanding and adherence to national OA policies and procedures, and coordinates OA administrative and program functions. A section is lead by three elected youth officers, the section chief, section vice chief, and section secretary, who are advised by an adult section adviser and professional section staff adviser.

Each year the approximately fifty elected section chiefs are invited to a national planning meeting in Dallas, TX. The section chiefs form the conference committee for a national Order of the Arrow event, such as the national Order of the Arrow conference, which is held under the guidance of the national Order of the Arrow committee.

# The Order of the Arrow

2014-15 SECTION NE-4B PLAN BOOK

## **REGION LEADERSHIP**

The region chief is the youth leader elected annually by the section chiefs in his region. This election is held in conjunction with the annual national planning meeting. The region Order of the Arrow chairman is an adult adviser appointed by the region director. The professional adviser for the region is assigned by the region director.

## **NATIONAL LEADERSHIP**

The national chief and vice chief are Arrowmen elected to one-year terms by the section chiefs during the annual national planning meeting. They serve as members of the national Order of the Arrow committee, providing the opinion of youth Arrowmen on national OA policy. They also serve as the presiding officers for the national OA event. They are advised in their responsibilities by the national OA committee chairman and the Order of the Arrow team leader. The national OA committee chairman is appointed annually by the vice president/chairman of the national Outdoor Adventures Group. The professional adviser is the Order of the Arrow team leader, a national professional Scouter.

# 2014-2015 Section NE-4B Calendars

2014-15 SECTION NE-4B PLAN BOOK

## **SEPTEMBER:**

14th—CoC at Camp Seven Mouumtains

19th-21st—GOL at Camp Alpine

## **NOVEMBER:**

14th-16th NLS/NLATS at Camp Alpine

## **FEBRUARY:**

8th—CoC at TBA at 2:00pm

## **APRIL:**

12th—Coc at Camp Seven Mountains at 12:00pm

## **CONFERENCE CALLS:**

Conference calls will be held at 7:00 pm during the first Sunday of every month. This excludes the months of February and April in which a CoC takes place.

# Section NE-4B Conclave Rotation

2014-15 SECTION NE-4B PLAN BOOK

Responsibility	2015	2016	2017	2018	2019	2020
Service/ Cub Activities	M	K	W	AM	M	K
Recreation/ Newsletter	K	W	AM	M	K	W
American Indian Activities	W	AM	M	K	W	AM
Shows	AM	M	K	W	AM	M

# Description of Conclave Program Areas

2014-15 SECTION NE-4B PLAN BOOK

## **SHOWS:**

You might say this is the key to Conclave. If the shows are wonderful, then the Conclave is most likely going to be wonderful as well. You should plan two shows: one Friday night and one for Saturday night. The Friday night show is a time for lodge chiefs and advisers to introduce themselves, and also a time for the Section chief to address the crowd. This is also a good time to introduce guests. Keep this show simple. Have a master of ceremonies to introduce speakers and each lodge, but give each chief the opportunity to show off a little by leading their lodge song or cheer. This is also a time to motivate the crowd. Make sure the crowd stays interested.

Saturday night's show is the big one. This show should deal with the theme of the Conclave. You may want to contact someone who has done shows for the National Conference in the past for help in writing, editing, and producing the theme show. This is your chance to really impress the Section and have them leave Conclave talking about Saturday night's show for weeks.

## **CEREMONIES:**

You have the option of either having an Ordeal or Pre-Ordeal competition. Each lodge must provide you with one youth and one adult judge for the competition. Judges should be very knowledgeable in the area of ceremonies and should also be very impartial. The awards you give out are up to you. These are a few suggestions: best overall team, best individual, and best outfits. Judging criteria must be directly adopted from the National Guidelines in the Field operations Guide (FOG).

## **RECREATION:**

Your lodge will need to develop a recreation program and purchase awards. You have practically unlimited options for contests to be held. Some options you may want to consider are: Volleyball, Tennis, Softball, Frisbee, Golf, and Soccer. Keep in mind that you have to make these events interesting and competitive. You need to get in contact with the service lodge to find out what they have available for you to use and then see what you will need to purchase. Don't limit yourself to simply sports games. Take full advantage of everything offered by the camp, i.e....swimming pool, boating, shooting ranges. Awards may be given in the following areas: first, second, and/or third place teams and/or individuals depending on the activity.



# Description of Conclave Program Areas

2014-15 SECTION NE-4B PLAN BOOK

## **NEWSLETTER COMPETITION:**

You need to advise all lodges on your guidelines early in January of the year of the Conclave. Specify the quantity of issues and/or the number of editions that you want them to turn in. Set a limit on the furthest back issue, solicit entries from lodges, and select judges are a couple of the things you will need to do. Judges can be selected either from each lodge, or by contacting more knowledgeable people, such as those on a local newspaper staff. You then need to decide on whether awards will be given to the top three newsletters or just the best overall newsletter.

Your lodge will also be in charge of producing a conclave newsletter throughout the weekend. This newsletter will be distributed to all conclave participants. The newsletter should highlight important events for the day, a schedule, and any other important information pertinent to the Conclave. Distribution times are up to you, but it is best to have one for Saturday's breakfast and supper as well as Sunday's breakfast. Your lodge will also need to get in contact with the service lodge in order to find out whether or not computers, printers/copiers, paper and toners will be supplied for the publishing of this newsletter or whether your lodge will need to bring their own.

# Description of Conclave Program Areas

2014-15 SECTION NE-4B PLAN BOOK

## **CAMP PROMOTIONS COMPETITION AND GUIDEBOOK:**

Camp Promotions has the option of holding a competition between the various lodges in the Section. The competition should deal with a slide show, video, or other means of promoting our summer camps to the troops in our respective councils. You will need to advise all lodges on your guidelines early in January of the year of the conclave. You may also think about holding a discussion session on how to improve our camp promotion presentation during one of the training sessions.

The Guidebook is a memento to be handed out at conclave. It should be ready for distribution Friday night. Information that should be included in the Guidebook is as follows: lodge histories, Section history, a roster of all lodge and Section officers, a list of past section chiefs, a map of the camp, and a schedule of the day's events.

## **DANCE COMPETITION AND INDIAN EVENTS:**

Your lodge is in charge of running the dance competition on Saturday evening as well as the singing competition. You may either want to use your own drum or create a Section drum during the Conclave. Each lodge must supply you with one youth and one adult judge. Judges should be knowledgeable in the area of Indian events, and should be impartial. You also have the option of holding training sessions during the Saturday morning training on how to build regalia and other aspects of Indian dancing. Team and individual awards can be given out in the following categories: fancy, traditional, grass, old style, and straight dance, as well as singing and regalia. All judging criteria must be directly adopted from the National Guidelines (see *FOG*).

# Conclave Code of Conduct

2014-15 SECTION NE-4B PLAN BOOK

## **CONCLAVE CODE OF CONDUCT:**

The general welfare of any group depends upon the conduct of each individual member of that group. As an Arrowman, I understand this and on my honor promise the following:

1. I will observe the Scout Promise, Law, and the Obligation as the law while at Conclave.
2. I will wear the Scout Uniform and OA sash correctly at all times when appropriate.
3. I understand that alcohol, illegal narcotics, firearms and ammunition, gambling, and explosives are not tolerated at Conclave or other BSA activities.
4. If over the age of 18, I will try to refrain from the use of tobacco products, or will remove myself from those under 18 when using them.
5. I will not leave the Conclave site without permission and notification of appropriate camp officials.
6. I will conduct all trading in a fair and honest manner, and will refrain from selling any patches or other memorabilia without permission from the Section.
7. I will attend all my scheduled trainings and other general assemblies.
8. I will, at all times, be a considerate guest of the host lodge and all their camp property.

# Past Conclave Themes

2014-15 SECTION NE-4B PLAN BOOK

- 2001**—Ever Striving, Ever Thriving
- 2002**—Keep the Spirit Aflame
- 2003**—Who Will Go and Spread the Word?
- 2004**—Let Us Try and Find the Arrow
- 2005**—Our Brothers, Our Traditions: United
- 2006**—Let the Arrow Point the Way
- 2007**—Conclave 007, Licensed to Serve
- 2008**—Lenni Lonopoly
- 2009**—Knights in Brotherhood
- 2010**—From the History of Our Past Comes the Path to Our Future
- 2011**—Follow the Trail that Binds Us In Brotherhood
- 2012**—Olympics
- 2013**—Mario Brotherhood Weekend
- 2014**—Echo the Past

# NLS and NLATS

2014-15 SECTION NE-4B PLAN BOOK

## NATIONAL LEADERSHIP TRAINING



The National Leadership Seminar (NLS) is a weekend training program focusing on leadership development for youth and adults. Run by the Region Chief and his Advisers, it provides an in-depth look at leadership skills and techniques. An NLS discusses how these skills can be applied in your role in the OA and in other aspects of your life. All arrowmen with a position in the lodge or who are interested in becoming more active and an overall more effective leader are encouraged to attend.



The National Lodge Adviser Training Seminar (NLATS) is a weekend conference focusing on the skills and attributes of effective lodge advisers. It is intended primarily to enhance an adviser's knowledge of and connectivity with the OA's strategic plan, program and resources, while emphasizing personal skills that are essential to the development of effective youth leadership and ultimately the OA's service to the council.

These seminars will take place at Alpine Scout Camp in Alpine, NJ during the weekends stated in the above calendar. Make sure you submit your registrations in early as these programs tend to fill up rather quickly.

# 2015 OA High Adventure

2014-15 SECTION NE-4B PLAN BOOK

## **WILDERNESS VOYAGE:**

For two weeks, you will join together with Arrowmen from around the country and experience all that the Boundary Waters Canoe Area Wilderness in northern Minnesota has to offer. The first week of the program is spent giving back to the Boundary Waters through portage trail restoration work. The second part of the program is a trek planned by the crew.

## **TRAIL CREW:**

The Order of the Arrow Trail Crew program is one of the best ways to experience Scouting's premier high adventure base, Philmont Scout Ranch. For two weeks, participants see and experience all that Philmont has to offer and much more. For the first week, participants participate in trail building in the backcountry. Work includes clearing terrain for trail and constructing erosion controls. The second week of the program is spent experiencing Philmont. Unlike regular treks, Trail Crews make their own itinerary, instead of selecting from pre-planned routes.

## **OCEAN ADVENTURE:**

The Order of the Arrow Ocean Adventure is a unique opportunity to experience the programs at the Florida Sea Base, while providing a new type of service to the Atlantic Ocean. The first week arrowmen will receive extensive training and certification. In the second week participants will spend their time taking wildlife samples in the Florida Keys, performing island restoration and other meaningful projects to the surrounding area.

## **CANADIAN ODYSSEY:**

The Order of the Arrow Wilderness Voyage is an experience like no other. For two weeks, you will join together with Arrowmen from around the country and experience the wild beauty of the Quetico Provincial Park of Ontario, Canada. Like its U.S. counterpart the first week of the program is spent giving back to the Quetico through portage trail restoration work. The second part of the program is a 90 mile trek from Atikokan, Ontario to Ely, Minnesota.

## **LODGE CHIEF INCENTIVE:**

The complete fee will be waived for the two lodge chiefs from each region that recruit the most high adventure participants from their lodge to a high adventure program.

# ArrowTour 2015

2014-15 SECTION NE-4B PLAN BOOK

To commemorate the organization's 100th anniversary, the Order of the Arrow will host three national programs during a year-long celebration in 2015.

Section chiefs, members of the national Order of the Arrow committee and other key support staff spent most of their time at the 2013 National Planning Meeting in Dallas laying the framework for ArrowTour, a national lodge visitation roadshow, and a national "One Day of Service." Both will be executed in 2015 alongside the National Order of the Arrow Conference.

Led by Arrowmen but powered by members and non-members alike, the One Day of Service is a call to action for each lodge to lead a service project in October 2015 in collaboration with its respective council and community partners. Each lodge will be responsible for developing the project plan, promoting the event, organizing the workforce, leading the project and reporting the results. At the same time, the OA will work collaboratively with their local council to engage the entire Scouting family and a community partner organization to carry out the work necessary to complete the project. Dylan Law, a section chief from Manteca, CA, along with advisers Donald Cunningham and Anthony Fiori, both from New York, NY, will provide leadership to the One Day of Service.

ArrowTour is different than any program the OA has ever hosted. Section chiefs in each region are responsible for planning and executing a roving exhibit that will move around the region during the summer of 2015 and visit as many Scouts as possible. Each region's tour will include a consistent program that has been planned by section chiefs at the National Planning Meeting. Stops during ArrowTour will incorporate help from local lodges and councils and will be tailored to meet their needs. At the end of the summer, the four tour vans will convene at Michigan State University for the 2015 National Order of the Arrow Conference. Ron Bell from Miami, FL will serve as lead adviser for ArrowTour.

National Chief Nick Dannemiller and National Vice Chief Taylor Bobrow will serve as the national youth leadership for the ArrowTour project. Assisting them are the four region chiefs who will be responsible for executing the project in each region. Youth leads were elected at the National Planning Meeting to plan and execute ArrowTour, specifically program, staffing, and marketing/public relations. Two section chiefs were also elected to serve as youth leads for the One Day of Service and the 100th Anniversary Commemoration.

# Resources

2014-15 SECTION NE-4B PLAN BOOK

This guide provides details on OA National and Regional Organization, Section Rules, Lodge Assistance Program, and Section Conclave Guidelines. It too can be found

on ([www.oa-bsa.org](http://www.oa-bsa.org)) under publication



The Strategic Plan can be found on the National website ([oa-bsa.org](http://oa-bsa.org)) under the National Programs page. It defines leadership, service, and financial support as ways the Order can assist the Boy Scouts of America. The plan outlines methods for local lodges to give increased service to their councils, as well as what the National Committee will do to support the lodges and Scouting in the years ahead.

The Order of the Arrow's Annual Report provides a summary of the OA's activities and programs at the National level. Annual reports for 2001-

2009 may be found on the

National web site. These are great documents to read or to provide to others to show off the great things that the OA accomplishes each year.

## **CREDITS:**

<http://www.oa-bsa.org/> <http://northeast.oa-bsa.org/> Field Operations Guide

OA Hand Book