# Section NE-4B Plan Book

2010-2011





Haken Waleck
To Dig Coal

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## **Note from the Chief**

Dear Brothers,

Thank you for electing me your Section Chief. It is a real honor to be able to service not only my lodge but the entire section. I believe this to be the greatest course of events in my life so far. My favorite quote from the Pre-Ordeal Ceremony is from Allowat Sakima, "Those who choose you need you." I will do my best to fulfill the duties that you have entrusted to me this coming year.

We have a history of having awesome Conclaves and I plan to have one of the best this year at Camp Potomac. My officers and I will do our best to help plan and run the best possible Conclave with your help.

The success of Conclave will literally depend on how well we all work together and how well we communicate with each other. This being said, I charge everyone to be open minded to all ideas and the lines of communication to be open as well. Leadership is defined as "the capacity to influence others by unleashing their power and potential to impact the greater good." Being a leader is all about communication.

Lastly, I will close with a quote from Jim Lovell "You work by objectives. You're not a nine-to-five kind of guy. You're not a guy who just puts in hours to do a job to get a paycheck... You want to have a sense of satisfaction, a sense of accomplishment in whatever you do, whether you're going to the moon, going around the Earth, going to the Space Station, or getting your Eagle." Gentlemen lets work the objective of having an amazing Conclave!

Yours in Brotherhood,

Sean D. Mc Cornick

Sean D. McCormick

**NE-4B Section Chief** 



## 2009-2010 Recap

#### **Section Leadership:**

The 2009-2010 NE-4B was led by the following Youth and Advisers:

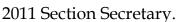
Section Chief, Mark Sanford Section Adviser, Bill Wittmer

Section Vice-Chief, Andrew Smith Section Staff Adviser, Cletus McConville Jr.

Section Secretary, Theodore Kostich Jr. Section Associate Adviser, Dan Wright

Section Associate Adviser, Adam Kolalchick

Conclave was held at Camp 7 Mountains during the weekend of June 11th through June 13th. It was a successful Conclave thanks to the Hosts, Monaken Lodge. There was much fellowship and lodge competitions going on during the weekend. Cub scouts came up to camp to observe our Dance Demonstration and had a lot of fun. A ceremonies assessment was done and a few lodges participated. The food was excellent along with the sheet cake. Without the leadership of Mark Sanford, Ted Kostich, Eric Mitch, and Jon Cherry and their respected advisers this awesome Conclave would not have happened. I would like to thank you gentlemen for all your efforts. At the business meeting on Sunday morning the elections for the new section officers were held. Sean McCormick was elected the 2010-2011 Section Chief, Nathan Pearlman was elected 2010-2011 Section Vice-Chief and Matt Bausher was elected 2010-2011





an McCormick placing Nathan Pearlman's headdress

ean McCormick swearing in Matt Bausher

## Goals of the Section

- 1. Have an amazing Conclave with great attendance.
  - a. All lodges have a representation
  - b. With more youth than last years
- 2. Have informative training cells at Conclave
- 3. Achieve Quality Section
- 4. Complete all required Lodge Visitations for the year (Section Vice)
  - a. Complete 2 for 2010
  - b. Complete 1 prior to Conclave for 2011
  - c. Have a staff of brothers for a visitation team
- 5. Distribute Planning Book by the second CoC
- 6. Improve Section Website (Section Secretary) by the 3<sup>rd</sup> CoC have a lot of the upgrades done
  - a. Update Pictures
  - b. Have a calendar
  - c. Possibly add a History of the section and a list of the officers
- 7. Encourage and help develop Lodge Dance and Drum teams throughout the Section
  - a. Ask other lodges with a dance and drum team to visit the other lodges and do a demonstration and help build interest
  - b. Have at least 2-3 lodges represented at Conclave's dance and drum competition

## **Basic OA Information**

For more than 90 years, the Order of the Arrow (OA) has recognized Scouts and Scouters who best exemplify the Scout Oath and Law in their daily lives. This recognition provides encouragement for others to live these ideals as well. Arrowmen are known for maintaining camping traditions and spirit, promoting year-round and long term resident camping, and providing cheerful service to others. OA service, activities, adventures, and training for youth and adults are models of quality leadership development and programming that enrich and help to extend Scouting to America's youth.

#### Mission

The mission of the Order of the Arrow is to fulfill its purpose as an integral part of the Boy Scouts of America through positive youth leadership under the guidance of selected capable adults.

#### **Purpose**

As Scouting's National Honor Society, our purpose is to:

- Recognize those who best exemplify the Scout Oath and Law in their daily lives and through that recognition cause others to conduct themselves in a way that warrants similar recognition.
- Promote camping, responsible outdoor adventure, and environmental stewardship as essential components of every Scout's experience, in the unit, year-round, and in summer camp.
- Develop leaders with the willingness, character, spirit and ability to advance the activities of their units, our Brotherhood, Scouting, and ultimately our nation.
- Crystallize the Scout habit of helpfulness into a life purpose of leadership in cheerful service to others.

#### Lodges

An OA lodge helps the local Boy Scout council provide a quality Scouting program through recognition of Scouting spirit and performance, development of youth leadership and service, promotion of Scout camping and outdoor programs, and enhancement of membership tenure. Every Boy Scout council is encouraged to have an Order of the Arrow lodge. Each lodge operates under a charter granted by the National Council, BSA, and must apply annually for its renewal. The Boy Scouts of America will grant a charter to only one lodge per council.

## **Basic OA Information (Continued)**

#### **Sections**

An Order of the Arrow section consists of lodges within a geographic area of the region. Once every year, representatives of lodges in the section come together for a conclave to share in fellowship, skills, and training. In addition, the section creates a monitoring/mentoring relationship with its lodges, provides leadership development opportunities, fosters understanding and adherence to national OA policies and procedures, and coordinates OA administrative and program functions. A section is lead by three elected youth officers, the section chief, section vice chief, and section secretary, who are advised by an adult section adviser and professional section staff adviser.

Each year the approximately fifty elected section chiefs are invited to a national planning meeting in Dallas, TX. The section chiefs form the conference committee for a national Order of the Arrow event, such as the national Order of the Arrow conference, which is held under the guidance of the national Order of the Arrow committee.

#### **Region Leadership**

The region chief is the youth leader elected annually by the section chiefs in his region. This election is held in conjunction with the annual national planning meeting. The region Order of the Arrow chairman is an adult adviser appointed by the region director. The professional adviser for the region is assigned by the region director.

## **National Leadership**

The national chief and vice chief are Arrowmen elected to one-year terms by the section chiefs during the annual national planning meeting. They serve as members of the national Order of the Arrow committee, providing the opinion of youth Arrowmen on national OA policy. They also serve as the presiding officers for the national OA event. They are advised in their responsibilities by the national OA committee chairman and the Order of the Arrow team leader. The national OA committee chairman is appointed annually by the vice president/chairman of the national Outdoor Adventures Group. The professional adviser is the Order of the Arrow team leader, a national professional Scouter.

# 2010-2011 Section Leadership



National National National

Left: Matt Bausher Center: Sean McCormick Right: Nathan Pearlman

Section Chief	Sean McCormick		Sdmmac1991@hotmail.com		412-491-4771
Section Vice-Chief	Nathan Pearlman		Henree1994@aim.com		814-327-2718
Section Secretary	Kris Cummings		Kwcummings42@gmail.com		724-882-4391
Section Adviser		Bill Wittmer		Wittmer.bill@gmail.com	814-233-9770
Section Staff Adviser	•	Mike Manne	er	mmanner@bsamail.org	240-727-8096
Section Associate Adviser		Dan Wright		Dan@DWright.Org	724-454-1359
Section Associate Adviser		Adam Kolvachick		aj.adams275@gmail.com	724-464-7213



# **National Leadership 2010**









Northeast Region Chief Northeast Region Adviser Northeast Staff Adviser

Brain Ahrens Thomas Bain Brian Gray

National Chief National Vice Chief National Chairmen









Northeast Region Chief Northeast Region Adviser Northeast Staff Adviser

Thomas Bain Brian Gray

## **History of Section NE-4B**

The BSA breaks the nation into Regions and the Regions into Areas. The area Director may decide to form Sections to help administer the functions of the OA Lodges within the Region.

On June 3, 1973, representatives from eight lodges from Area 3-B and Area 3-F met at the Moraine Trails Council office in Butler, PA to form NE-5C. Section NE-5C included the western third of Pennsylvania, from Maryland to New York. The first annual Section Conclave was held on June 7-9, 1974, at Indiana University of Pennsylvania with Nachamawat Lodge #275 as the service lodge.

In 1988, a re-alignment of the Sections in the Northeast Region took place. Section NE-5C became Section NE-5, and two lodges, Monaken #103, and Ho-Nan-Ne-Ho-Ont #165, were assigned to the Section.

In 1993, two Section member lodges, Tanacharison #67 and Kiausatha #57, merged to become the new lodge Enda Lechauhanne #57.

In 1994, a re-alignment of the Section took place once again. This time, Ahtuhquog Lodge #540, joined the Section bringing the total number of lodges in Section NE-5 to ten.

In 2001-2002 business year, the Northeast Region re-designated Pennsylvania as Area 4 so the Sections re-aligned again. Section NE-5 became Section NE-4B and lost three lodges: Langundowi #46, Gyantwachia #255, and Ho-Nan-Ne-Ho-Ont #165, bringing the total number of lodges in our Section to seven.

Recognizing that coal mining is an industry common to the history of all the lodges in Section NE-4B, the Section name <u>'Haken Waleck'</u> was taken from the Lenni Lenape words <u>'To dig coal'</u>. The Section's totem is a coal miner's helmet covering a crossed pick and spade. The spade has an arrowhead as the head and the handle of the pick as two feathers attached to it. The helmet has a fleur-de-lis centered on its profile and has three Ws around it, one on the left, one on the right, and one below it.

At the 2006 National Order of the Arrow Conference (NOAC) Kuskitannee #168, Ah'Tic #139, and Enda Lechauhanne #57 took the top three places in the nation respectively in the Northern Drum Competition.

In 2008 the Northeast Region, BSA announced yet another re-alignment of its Areas and Sections. Resulting in these changes, Kuskitannee #168 and Ah'Tic #139 were moved from NE-4B to NE-4A.

Section NE-4B is home to many of the Northeast Region's Strongest and most well represented lodges. With the dedication and spirit of its members, the lodges of NE-4B will continue serving scouting in Southwestern Pennsylvania, West Virginia, and Maryland for years to come.

## **Section Composition**

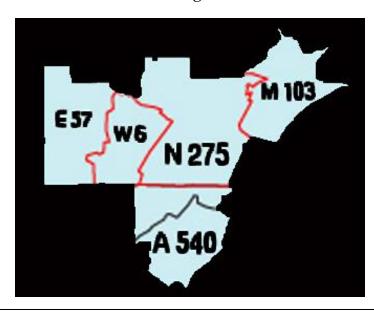
#### The Council of Chiefs

The Council of Chiefs is the governing body of the Section. It is composed of the three section officers and the Lodge Chief of each lodge in the Section. The main purpose of the COC is to plan, organize and execute the annual conclave. In addition, committees may be set up to run other components that the COC decides on. The fundamental purpose of the COC however, is to provide a forum in which the lodges can share ideas with one another.

The COC meets between 3 and 4 times a year, typically on a Saturday. We try as hard as possible to accommodate the schedules of all the lodges. At the COC meetings each lodge is only allowed one vote.

Lodge	Council	Number	Chief	Adviser
Wagion	Westmoreland-Fayette	6	Eric Bush	Denny Kinzel
Enda Lechauhanne	Greater Pittsburgh	57	Andrew Hall	Joe Elwell
Monaken	Juniata Valley	103	Mike Conkey	Joe Strigle
Nachamawat	Penns Woods	275	Dillon Heming	Mark Sanford Sr.
Ahtuhquog	Potomac	540	Matt Ward	Jon Schadt

The picture below is the locations of the Lodges in NE-4B.



## **Calendar 2010-2011**

#### November 2010

Fri 11/05 - Sun 11/07 Section Officer Seminar Alpine Scout Camp, NJ

Sat 11/20 Council of Chiefs Ebensburg, PA (Penns Woods Council Office)

#### December 2010

Mon 12/27 - Thu 12/30 National Planning Meeting Dallas, TX

#### March 2011

Fri 03/25 - Sun 03/27 NLS & NLATS Alpine Scout Camp, NJ

#### <u>April 2011</u>

Sat 04/02 Council of Chiefs Camp Potomac Old Town, MD (Tentative)

Fri 04/29 - Sun 05/01 NLS Hawk Mountain Scout Reservation, PA

#### **June 2011**

Fri 06/10 - Sun 06/12 Section NE-4B Conclave Camp Potomac Old Town, MD

#### **July 2011**

Sun 07/03 - Sat 07/09 Summit Corps, Week 1New River Gorge National River, WV

Sun 07/10 - Sat 07/16 Summit Corps, Week 2New River Gorge National River, WV

Sun 07/17 - Sat 07/23 Summit Corps, Week 3New River Gorge National River, WV

Sun 07/24 - Sat 07/30 Summit Corps, Week 4New River Gorge National River, WV

#### August 2011

*Mon 08/01 - Sat 08/06* **Indian Summer** Ridgecrest, NC

Next to a Jamboree and a NOAC, the section conclave is probably the largest inter-council event in the Boy Scouts of America. What happens at a section conclave can make a big difference in the effectiveness of lodge and chapter programs of the Order of the Arrow and in the dedication of an individual arrowman.

As the Field Operation Guide points out the Conclave is a crucial component in scouting and it is therefore our greatest responsibility as a section to plan and execute an excellent event.

The success of this event is dependent on how hard the lodges work on planning and preparing for the event. It is the section's job to organize the conclave, but it is up to everyone in the section as to quality.

This year's host Lodge is Ahtuhquog, Potomac Council. Conclave will be held on June 10<sup>th</sup> – June 12<sup>th</sup> at Camp Potomac in Old Town Maryland.

<u>Conclave Coordinator</u>: Kevin Fagga <u>Kwf540@gmail.com</u>

Conclave Adviser: Brian Westfall

bwestfall@allconet.org

#### Rotation Schedule and Responsibilities of the Lodges

	2011	2012	2013	2014	2015
Service Lodge	AQ	W	N	Е	M
Recreation	N	N	E	M	AQ
Newsletter	W	Е	M	AQ	W
Native American	E	M	AQ	W	N
Shows	M	AQ	W	N	E

W - Wagion

E – Enda Lechauhanne

M - Monaken

N - Nachamawat

AQ - Ahtuhquog

## **Descriptions of Conclave Program Areas (Old)**

#### Recreation

Your lodge will need to develop a recreation program and purchase awards. You have practically unlimited options for contests to be held. Some options you may want to consider are: Volleyball, Tennis, Softball, Frisbee, Golf, and Soccer. Keep in mind that you have to make these events interesting and competitive. You need to get in contact with the service lodge to find out what they have available for you to use and then see what you will need to purchase. Don't limit yourself to simply sports games. Take full advantage of everything offered by the camp, i.e....swimming pool, boating, shooting ranges. Awards may be given in the following areas: first, second, and/or third place teams and/or individuals depending on the activity.

#### Newsletter

You need to advise all lodges on your guidelines early in January of the year of the Conclave. Specify the quantity of issues and/or the number of editions that you want them to turn in. Set a limit on the furthest back issue, solicit entries from lodges, and select judges are a couple of the things you will need to do. Judges can be selected either from each lodge, or by contacting more knowledgeable people, such as those on a local newspaper staff. You then need to decide on whether awards will be given to the top three newsletters or just the best overall newsletter.

Your lodge will also be in charge of producing a conclave newsletter throughout the weekend. This newsletter will be distributed to all conclave participants. The newsletter should highlight important events for the day, a schedule, and any other important information pertinent to the Conclave. Distribution times are up to you, but it is best to have one for Saturday's breakfast and supper as well as Sunday's breakfast. Your lodge will also need to get in contact with the service lodge in order to find out whether or not computers, printers/copiers, paper and toners will be supplied for the publishing of this newsletter or whether your lodge will need to bring their own.

#### **Dance Competition & Indian Events**

Your lodge is in charge of running the dance competition on Saturday evening as well as the singing competition. You may either want to use your own drum or create a Section drum during the Conclave. Each lodge must supply you with one youth and one adult judge. Judges should be knowledgeable in the area of Indian events, and should be impartial. You also have the option of holding training sessions during the Saturday morning training on how to build regalia and other aspects of Indian dancing. Team and individual awards can be given out in the following categories: fancy, traditional, grass, old style, and straight dance, as well as singing and regalia. All judging criteria must be directly adopted from the National Guidelines (see FOG).

#### Ceremonies

You have the option of either having an Ordeal or Pre-Ordeal competition. Each lodge must provide you with one youth and one adult judge for the competition. Judges should be very knowledgeable in the area of ceremonies and should also be very impartial. The awards you give out are up to you. These are a few suggestions: best overall team, best individual, and best outfits. Judging criteria must be directly adopted from the National Guidelines in the Field operations Guide (FOG).

#### **Shows**

You might say this is the key to Conclave. If the shows are wonderful, then the Conclave is most likely going to be wonderful as well. You should plan two shows: one Friday night and one for Saturday night. The Friday night show is a time for lodge chiefs and advisers to introduce themselves, and also a time for the Section chief to address the crowd. This is also a good time to introduce guests. Keep this show simple. Have a master of ceremonies to introduce speakers and each lodge, but give each chief the opportunity to show off a little by leading their lodge song or cheer. This is also a time to motivate the crowd. Make sure the crowd stays interested.

Saturday night's show is the big one. This show should deal with the theme of the Conclave. You may want to contact someone who has done shows for the National Conference in the past for help in writing, editing, and producing the theme show. This is your chance to really impress the Section and have them leave Conclave talking about Saturday night's show for weeks.

#### Guidebook

The Guidebook is a memento to be handed out at conclave. It should be ready for distribution Friday night. Information that should be included in the Guidebook is as follows: lodge histories, Section history, a roster of all lodge and Section officers, a list of past section chiefs, a map of the camp, and a schedule of the day's events.

#### 2009 Conclave Schedule

#### Friday:

5:00 - Check in

9:00 - Opening Show

10:00 - Cracker Barrel & Patch Trading

11:00 - COC Meeting

#### Saturday:

7:00 - Reveille

7:45 - Flag Raising

8:00 - Breakfast

9:00 - Training Cell 1

9:45 - Training Cell 2

10:30 - Training Cell 3

11:15 - Training Cell 4

12:00 - V-I-A Ordeal Lunch

12:00 - Lunch

1:00-3:00 - inter-lodge Competition

2:00-3:30 - Ceremonies Competition

2:30-3:30 - Cub Scout Rally Registration

3:30 - Cub tour and camping Promotion

3:30 - Drum Competition

4:45 - Cubs welcomed to drum

competition

5:30 - Retreat/Flag lowering

5:45 - Dinner

5:45 - Cub Rally Dinner

6:45 - Dance Competition

6:45 - Dance Competition/ Cub

Invitational/ Cub Participation Dance

8:45 Cub Rally Wrap-up and Closing

9:00 - Theme Show

10:00 - Crackerbarrel/ Patch Trading

#### Sunday:

6:00 - Vigil Rededication

7:00 - Reveille

7:45 - Flag Raising

8:00 - Breakfast

8:45 - Worship Service

9:45 - Section NE-4B Business Meeting

11:00 - Checkout of Campsites

12:00 - Transitional Meeting

Will the 2009 schedule be acceptable for the 2011 Conclave? If not, what changes need to be made?

## **Conclave Code of Conduct**

The general welfare of any group depends upon the conduct of each individual member of that group. As an Arrowman, I understand this and on my honor promise the following:

- 1. I will observe the Scout Promise, Law, and the Obligation as the law while at Conclave.
- 2. I will wear the Scout Uniform and OA sash correctly at all times when appropriate.
- 3. I understand that alcohol, illegal narcotics, firearms and ammunition, gambling, and explosives are not tolerated at Conclave or other BSA activities.
- 4. If over the age of 18, I will try to refrain from the use of tobacco products, or will remove myself from those under 18 when using them.
- 5. I will not leave the Conclave site without permission and notification of appropriate camp officials.
- 6. I will conduct all trading in a fair and honest manner, and will refrain from selling any patches or other memorabilia without permission from the Section.
- 7. I will attend all my scheduled trainings and other general assemblies.
- 8. I will, at all times, be a considerate guest of the host lodge and all their camp property.

# **Lodge Assistance Program**

Under the direction of the Vice Chief and as a sub-committee of the COC, this program will provide assistance to Lodge's by making available the Section's vast resources. The program will consist of a dedicated and trained team constructed by the Section Chief and led by the Vice Chief. These teams will meet with Lodge's on a periodic basis as dictated by the Region, but at least every three years.

The purpose is gain firsthand knowledge of the lodge and identify the resources, training, and guidance that will most benefit the lodges and help them to better serve their Brothers and Councils. After meeting with the Lodge, the Section will begin to prepare programs that can serve the needs of the Lodge.

Overall the purpose of the program is to put to use the resources of the Section for the betterment of the Lodges

Lodge Name	Number	Council	Conclave Host Lodge	Scheduled Visit
Wagion	6	Westmoreland-Fayette	2012	2010
Enda Lechauhanne	57	Greater Pittsburgh	2014	2012
Monaken	103	Juniata Valley	2015	2011
Nachamawat	275	Penns Woods	2013	2010
Ahtuhquog	540	Potomac	2011	2011

## **National Leadership**



The National Leadership Seminar (NLS) is a weekend training program focusing on leadership development for youth and adults. Run by the Region Chief and his Advisers, it provides an in-depth look at leadership skills and techniques. An NLS discusses how these skills can be applied in your role in the OA and in other aspects of your life. All arrowmen with a position in the lodge or who are interested in becoming more active and an overall more effective leader are encouraged to attend.



The National Lodge Adviser Training Seminar (NLATS) is a weekend conference focusing on the skills and attributes of effective lodge advisers. It is intended primarily to enhance an adviser's knowledge of and connectivity with the OA's strategic plan, program and resources, while emphasizing personal skills that are essential to the development of effective youth leadership and ultimately the OA's service to the council.

These seminars will take place at Alpine Scout Camp in Alpine, NJ during the weekends stated in the above calendar. Make sure you submit your registrations in early as these programs tend to fill up rather quickly.

## 2011 High Adventure



#### Wilderness Voyage:

For two weeks, you will join together with Arrowmen from around the country and experience all that the Boundary Waters Canoe Area Wilderness in northern Minnesota has to offer. The first week of the program is spent giving back to the Boundary Waters through portage trail restoration work. The second part of the program is a trek planned by the crew.

#### **Trail Crew:**

The Order of the Arrow Trail Crew program is one of the best ways to experience Scouting's premier high adventure base, Philmont Scout Ranch. For two weeks, participants see and experience all that Philmont has to offer and much more. For the first week, participants participate in trail building in the backcountry. Work includes clearing terrain for trail and constructing erosion controls. The second week of the program is spent experiencing Philmont. Unlike regular treks, Trail Crews make their own itinerary, instead of selecting from pre-planned routes.

#### **Ocean Adventure:**

The Order of the Arrow Ocean Adventure is a unique opportunity to experience the programs at the Florida Sea Base, while providing a new type of service to the Atlantic Ocean. The first week arrowmen will receive extensive training and certification. In the second week participants will spend their time taking wildlife samples in the Florida Keys, performing island restoration and other meaningful projects to the surrounding area.

#### Canadian Odyssey:

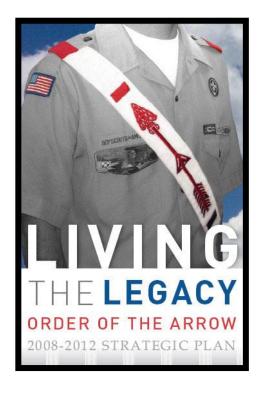
The Order of the Arrow Wilderness Voyage is an experience like no other. For two weeks, you will join together with Arrowmen from around the country and experience the wild beauty of the Quetico Provincial Park of Ontario, Canada. Like its U.S. counterpart the first week of the program is spent giving back to the Quetico through portage trail restoration work. The second part of the program is a 90 mile trek from Atikokan, Ontario to Ely, Minnesota.

#### \* Lodge Chief Incentive:

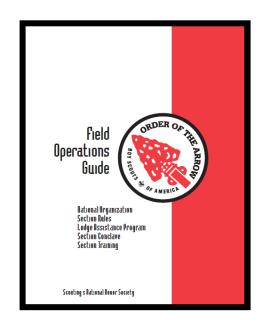
The complete fee will be waived for the two lodge chiefs from each region that recruit the most high adventure participants from their lodge to a high adventure program.

#### **Other Documents to Refer**

This guide provides details on OA National and Regional Organization, Section Rules, Lodge Assistance Program, and Section Conclave Guidelines. It too can be found on (www.oa-bsa.org) under publication



The Strategic Plan can be found on the National website (<u>oa-bsa.org</u>) under the National Programs page. It defines leadership, service, and financial support as ways the Order can assist the Boy Scouts of America. The plan outlines methods for local lodges to give increased service to their councils, as well as what the National Committee will do to support the lodges and Scouting in the years ahead.





The Order of the Arrow's Annual Report provides a summary of the OA's activities and programs at the National level. Annual reports for 2001-2009 may be found on the National web site. These are great documents to read or to provide to others to show off the great things that the OA accomplishes each year.

## **Credits**

http://www.oa-bsa.org/

http://northeast.oa-bsa.org/

http://www.oasections.com/index.html

Field Operations Guide

OA Hand Book

Section Chief Brandon Azoulai's Planning Book

I would like to thank Brandon Azoulai, Ken Hager, Tom Price, Jon Jurako, Dan Wright, and Bill Wittmer for their guidance and advice to constructing this planning book. I really appreciate it and could not have done with it without your help. Thank you gentlemen!